



Annual Report

2009-10



**State Institute of Health and Family Welfare
Jhalana Institutional Area,
South of Doordarshan Kendra,
Jaipur, Rajasthan-302004**

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Mission

State Institute of Health & Family Welfare, Rajasthan is committed to improvement in health care through HRD, Health Service Research, Consultancy and networking in aiming at enhancement in the quality of life.

Goals

Government of Rajasthan established the State Institute of Health & Family Welfare (SIHFW), Rajasthan, Jaipur in 1995 as an apex level autonomous training institution of state health system. It was brought in existence with zeal to improve the total health system through human resource development, research, consultancy and networking with agencies having closely similar mandate. The process of developing human resources for the health is being augmented by SIHFW through:

- Enhancing the capacity of the HFWTCs in Rajasthan.
- Enhancing the capacity of ANM training centers located in different districts and uses them concurrently for in-service training of health functionaries.
- Conduct training of Trainers (TOT) for different programs.
- Developing Training Program and modules on the basis of Training Need Assessment of the health staff at various levels.
- Contributing to organization development of Medical, Health and Family Welfare of the State Government through operational research.
- Providing consultancy on issues related to health.

Strategy

SIHFW has adopted the dual strategy to work for the Mission:

- Develop human resource for health (HRH) through training.
- Organization development (OD) through operation research

Objectives

SIHFW Rajasthan, aims to develop the capacity of in-service health professionals of Medical, Health & FW Department of Government of Rajasthan. This is being done by organizing training programs, undertaking operational and applied research in health management and providing consultancy. To this end, the SIHFW strives to:

- Design and conduct specialized training courses appropriate to the specific identified needs of a health personnel;
- Undertake research and Evaluation Studies on problems of Direct relevance to health system.
- Provide consultancy on Health services Delivery and Organization Development.
- Produce academically stimulating material to satisfy the needs of health professionals
- Act as retrieval and resource centre for the report and literature published by Health and FW Department of State, UN agencies, NGO's and other health related organization.



Governing Board

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| • Minister for Health & Family Welfare,
Government of Rajasthan | Chairman |
| • Chief Secretary, GoR | Vice-Chairman |
| • Principal Health Secretary, GoR | Member |
| • Principal Secretary Finance, GoR | Member |
| • Secretary, Medical and Health, GoR | Member |
| • Secretary, Family Welfare, GoR | Member |
| • Director (IEC), DM&HS | Member |
| • Director (FW), DM&HS | Member |
| • Director (Public Health) | Member |
| • Director, HCM RIPA, Jaipur | Member |
| • Principal, SMS Medical Collage, Jaipur | Member |
| • Director, IIHMR, Jaipur | Member |
| • Eminent Academician | Member |
| • Eminent Academician | Member |
| • Director, SIHFW, Jaipur | Member-Secretary |

Executive Council

- | | |
|---|------------------|
| • Principal Secretary,
Medical and Health, GoR | Chairman |
| • Secretary (FW), GoR, Jaipur | Member |
| • Deputy Secretary,
Finance (Exp.I), GoR, Jaipur | Member |
| • Director (FW), GoR | Member |
| • Director (IEC) | Member |
| • Academician | Member |
| • Faculty, SIHFW (not below Professor) | Member |
| • Director, SIHFW, Jaipur | Member-Secretary |



Trainings conducted/ facilitated/ participated (2009-10)

Funding Agency	Principal Area	Duration in days	Targeted Group	Total Batches	No. of participants	Month
RHSDP	Foundation Course	13	Newly Recruited Medical Officers	6	165	April May June July Aug. Sep.
UNICEF	R.I and MCHN	5	BCMHOs	4	96	April May
UNICEF	Routine Immunization	3	MO	2	58	April May
ARC*	ASHA Phase III Module	3	DTT Members	15	470	April Nov Dec
STRC	Finance Management and MIS System	2	TI Accountants and Program Managers	1	26	April
UNICEF	Facility Based Management of Malnutrition	2	Doctors and Nutritionist	1	18	May
STRC	Induction training	6	ORW in STRC	1	31	May
NRHM	Orientation Training	6	DAC	1	22	May
RSACS	Training on HIV/AIDS	5	Lab Tech./ Staff Nurse	1	46	June
UNICEF	Field Investigation	1	Investigators on Evaluation of Tribal Study	1	23	June
UNICEF	Field Investigation	1	Impact Evaluation of HCWM	1	48	June
UNICEF	Sensitization workshop on HIV /AIDS	2	Dy. CM & HOs and Nodal Officer	1	34	June
RHSDP	Training on PPTCT	2	Patient Counselors	4	108	July
UNICEF	Basic Emergency & Obstetric Care	5	Staff Nurse	3	77	July
RSACS/ NACO UNDP	HIV/AIDS	5	Representatives of SHG	1	30	July
UNICEF	Field Investigation(KABP)	1	Investigators	1	28	Oct
UNICEF	Management of opportunistic infection and ART in children infected by HIV AIDS	1	Pediatrician of District Hospital	1	28	Nov.
NRHM/ RCH	Alternative Methodology in IUCD Insertion	5	Gynecologists and faculty in-charge	2	22	Dec



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NACO	Workshop on District Epidemiological Profiling (Phase-II),	3	DAC & Dy. CM&HO	2	63	Feb
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*ARC/STRC were with SIHFW till 28th of July 2009

Research & Consultancy

SIHFW, Rajasthan has consistently strived to undertake health service research and aims to bridge the gap between what is known and what is being done. Identifying the gaps also helps us in assessing the training needs of the department besides suggesting remedial measures in existing interventions.

S.No.	Study Title	For Whom	Period	Sponsored by
1.	Concurrent evaluation of Janani Suraksha Yojana II	Director (RCH)	April 2009	NRHM
2.	Impact Evaluation of Health Care Waste Management Implementation	World Bank	August 2009	RHSDP
3.	Impact Evaluation of Tribal Health Care Delivery	World Bank	August 2009	RHSDP
4.	Rapid Assessment of Knowledge Attitude & Practice (KABP) on Continuum of Care	DM&HS	October 2009	UNICEF

Projects on-going

- District Epidemiological Profiling of HIV/AIDS Phase II (as State Coordinating Agency for NACO/UNAIDS) (Jan. 18 – March 31, 2010)

Training Material: Developed/ Printed/Translated (2009-2010)

- Training Module for ASHA Sahyogini Phase 3
- 15 Days comprehensive Training Module for ASHA Sahyogini
- Quarterly ASHA News Letter Jan-March
- Quarterly ASHA News Letter April-June
- Flipchart for ASHA (Activity of SCHRC)
- ASHA Facilitator guide (By SCHRC-NIPI)
- PNC Card (By SCHRC-NIPI)
- Referral Slip (By SCHRC-NIPI)
- ASHA Handbook (By SCHRC-NIPI)
- ASHA referral book (By SCHRC-NIPI)
- Training module for DPMU functionaries

**Workshops, Seminars and Review Meetings**

S.no	Workshops, Seminars and Review Meetings (Conducted by)	Duration	No. of participants
1	Workshop on IMNCI, UNICEF	April 8, 2009	28
2	Orientation workshop of Gynecologists on BEmOC and SBA(RSACS)	April 13-14.2009	18
3	Orientation workshop of Gynecologists on training of MOs on BEmOC(RSACS)	April 29-30.2009	29
4	State Level Workshop of TI partner on PPP model of STI/RTI(RSACS)	June 01 – 02.2009 June 03 – 04.2009	84
5	Comprehensive State level review meeting on PPTCT, (UNICEF)	June 8-12 , 2009	32
6	Review meeting of TI partners	June 9-11, 2009	74
7	24 hours PHC Nursing staff training	June 15-19, 2009	18
8	Meeting on Module development for VHSC	June 23-24, 2009	15
9	Sensitization workshop for Deputy CM&HO and Nodal Officer on HIV/AIDS- (UNICEF)	June 29-30, 2009	35
10	Orientation and planning meeting on pre service IMNCI	July 28, 2009	26
11	Technical Consultation for orphan and vulnerable children to and by HIV/AIDS (UNICEF)	Aug 27-28, 2009	100
12	Regional level Briefing for Facilitators-11 Five Year Plan- (VHI)	Aug. 29, 2009	13
13	State level consultation for MTA-11 Five Year plan - (VHI)	Sep. 2, 2009	35
14	Eighth National course on CBR For program Coordinators (Action Aid)	Oct. 29-Nov 04, 09	36
15	VHSC – Sensitization Workshop	Jan 1-2.2010	33
16	National level workshop on “Epidemiological Profiling of HIV/AIDS Situation at District and Sub-District Levels using data triangulation (Phase-II)” (NACO)	Jan 18-20.2010	35
17	Review meeting of District PCPNDT Coordinators on PCPNDT Act 1994	Jan. 28.2010	7
18	State level conference on PCPNDT Act 1994, Some clarification & status of implementation at District level`	Feb 22-23 .2010	27



Monitoring

A. SBA:

SIHFW also works as Monitoring Cell for SBA. Trainings and activities at all three levels: Zonal, District and State are monitored through respective coordinators. In the year 2009-10, 107 training are conducted and 1770 trainees participated in 33 Districts.

S.No.	Monitoring Team	Monitoring/Training Visits
1	District Supervisor	97
2	Zonal Facilitator	100
3	State Resource Person	73
4	Nodal Officer/SBA Coordinator	8

B. VHSC:

SIHFW from 1st Dec, 2009 started to work as monitoring and training coordination cell for VHSC. It has responsibility to coordinate trainings of STT, DTT, BTT and VHSC Members and to monitor all activities of VHSC at all levels in State. The module developed by VHA and CHE TNA are under printing at SIHFW

Human Resource Development

Induction

All the newly recruited staff members are properly welcomed on board by the Director, Dr. Akhilesh Bhargava. They are then oriented on Office Procedures by the Registrar, Dr. S. S. Yadav.

In House Capacity Development

Every Saturday 2.30-4pm the SIHFW family meets at the conference hall and a presentation is made by one of the RO/SRO/Consultant/Faculty, on the assigned topic relevant to ongoing trainings/ research areas/ NRHM/RCH/Health Systems and ilk.

Total 43 presentations were made.

National Exposure

S.No	Level	Institution	Area	Duration	participant
1.	National	NIHFW, Delhi	Epidemic Course on preparedness & Response	26-30 October 2009	Dr. Vikas Bansal, SRO (PH), (Left for further studies)
2.	National	NIHFW, Delhi	IT Application for Information Management in Medical Libraries	9-13 November 2009	Mr. Vikas Bharadawaj, & Ms. Priyanka Sharma, RO (IT)
3.	National	NIHFW, Delhi	Public Health Conclave	13-14 November 2009	Dr. Akhilesh Bhargava
4.	National	NIHFW, Delhi	Statistical & Demographic Data Analysis for Health Personnel	16-20 November 2009	Mr. Sarvesh kumar and Ms. Priyanka Bhatt, RO(Stat)



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5.	National	at Goa by NIHFW, Delhi / with GTZ	Capacity Building of Human Resources in Training Technology With Focus on Quality of Health Care	23-27 November	Dr. S.S.Yadav, Registrar and Ms. Richa Chhabra, RO (Mgmt)
6.	National	NIHFW, Delhi	Public Health Nutrition	18-22 January 2010	Ms. Divya Seth, RO (Nutrition)
7.	National	SIHFW, Jaipur	NACO	18-20 January 2010	Dr. Avdesh Agarwal, Dr. Richa Chaturvedy, Ms. Priyanka Bhatt and Mr. Sarvesh Avasthi

Attrition

Category	Total Employee Hired (April,09-Feb,10)	Current Employee (Feb, 10)	Attrition Rate
Senior	31	18	42%
Admin	13	5	61%
Ancillary Staff	18	12	33%

Physical Progress

Construction

- 12 hostel rooms, 20 more planned (A & F sanction issued)
- Training Halls with capacity 60 and 54 (likely to be completed by March 2010)

Renovation

- Modular workstations for staff
- Paint job and floor polishing,
- walk way renovation
- safety grills installed
- tube well deepening

Facilities Added

- Oil conduction heaters in hostel rooms
- Guest amenities in hostel
- 10 computers with LCD monitors purchased
- Computer Lab with 22 computers
- Air conditioning of Auditorium, training hall and hostel rooms
- TV with set-up boxes in hostels and cafeteria

Other Initiatives and Accomplishments

- ISO certification obtained
- HR policy developed
- Quality manual developed
- Website (www.sihfwrajasthan.com) developed and made functional



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- Paperless office
- Dress code for staff
- Lights replaced by CFL's
- Rear lawns developed
- Plantation
- Bone China crockery in place (No cost to SIHFW)
- Personal and social Events celebration
- Cleanliness outsourced

Tenders Floated

S.No.	Tender	Status
1.	Hire taxis/vehicles (both AC and non AC) for official use to conduct the field visit within Rajasthan and to meet its day to day requirements in Jaipur city itself.	Cancelled
2.	Security services in the premises of State Institute of Health and Family Welfare- Jaipur.	Cancelled
3.	Cleanliness and maintenance work including labor and material in the premise of Institute	Accepted
4.	Supply of Stationery and general items.	Cancelled
5.	Printing of books/Modules / Formats / Stationery	Accepted
6.	Operating the 24x7 Canteen services in the Institute premises.	Rejected twice & now Accepted

Financial Progress (Upto 31st Jan.2010)

S.NO	Agency	Funds received (INR)	Refund	Balance	Expenditure (INR)
1	NRHM	4,19,38,760	2,77,67,069	1,41,71,691	1,49,46,088
2	NIHFW	1,50,000	0	0	1,64,164
3	UNICEF supported activities	54,01,893	9,29,957	44,71,936	53,62,612
4	RHSDP	39,80,491	0	0	39,80,491
5	Other Development partners	2,39,650	0	0	2,05,988
6	Hostel Income	31,22,176	0	0	6,21,438

Recruitment done for NRHM (April 2009-March 2010)

S.No.	Name of Post	No. of Post
1	Consultant(Jeevan Raksha Kosh)	1
2	Consultant(JSY)	1
3	Consultant(Maternal Health)	1
4	State Immunization Manager	1
5	State Child Health Consultant	2



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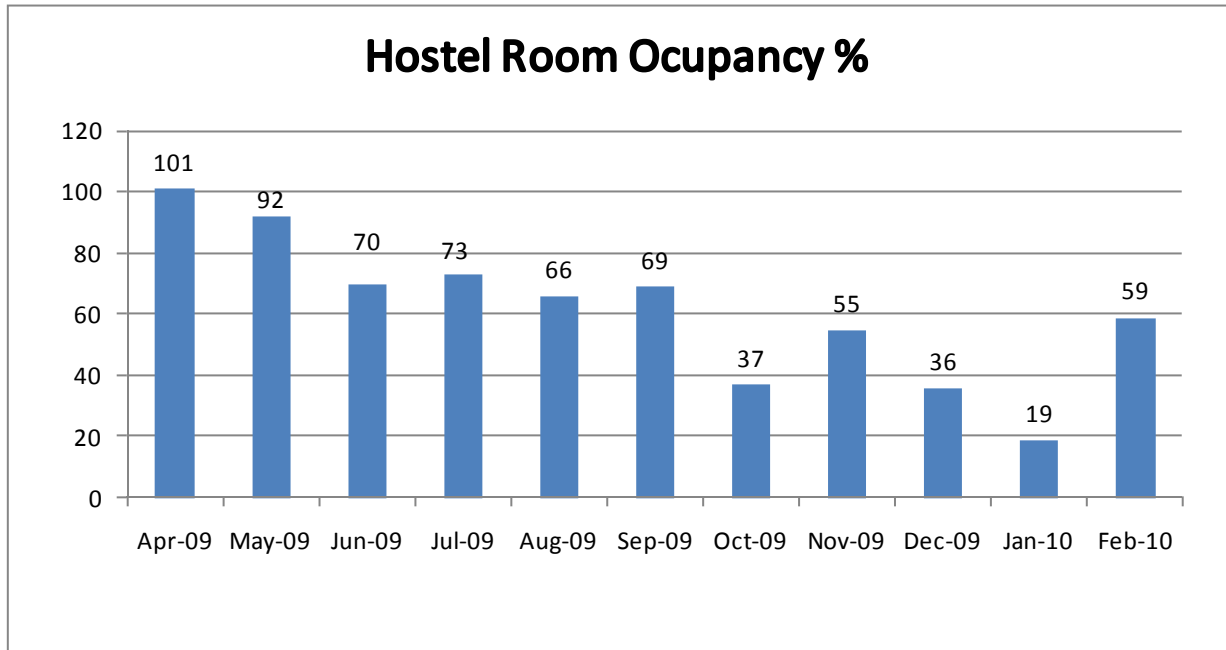
6	State IEC Consultant	1
7	DPM	4
8	DAM	3
9	Data Nodal Officer(M&E)	3
10	Distt. IEC Coordinator	34
11	Distt. MCH Coordinator	27
12	Distt. ASHA Coordinator	11
13	BPM	76
14	Block Manager Child Health(NIPI)	19
15	Distt. Child Health Coordinator	2
16	Hospital Child Health Supervisor(NIPI)	28
17	Accountant	473
18	Computer Operator	450
19	Physiotherapist	22
20	Lab. Technician	221
21	X-ray Technician	60
22	Dental Technician	162
23	Ophthalmic Technician	203
24	Anesthesia Technician	238
25	ECG Technician	20
26	Assistant Jan Mangal(Capacity Building)	1
27	Assistant Jan Mangal(Management)	1
28	Statistical Assistant	1
29	Management Consultant	2
30	Consultant Medical	2
31	ANM	2853

Facilities extended to other Agencies

- UNICEF
- UNFPA
- NIHFV
- NIPI
- Action Aid
- CARE
- Save the Children
- Seva Mandir
- Chetna
- NIAM
- RVHAI
- PRAYAS



Hostel Occupancy



The occupancy was low in the months of October, November, December and January as many trainings were cancelled due to Swine Flu and three elections.